



ARIZONA BOARD OF APPRAISAL

15 S. 15th Ave., Suite 103A
Phoenix, Arizona 85007
(602) 542-1558 Fax (602) 542-1598
Email: info@azboa.gov
Website: www.azboa.gov

DRAFT MINUTES FOR THE BUDGET MEETING

Held July 3rd, 2013; 9:00 A.M.

CALL TO ORDER AND ROLL CALL

The meeting was called to order by Kevin Yeanoplos at 9:00 A.M.

Committee members present at roll call:

Erik Clinite

Kevin Yeanoplos, Chairman

Both appeared telephonically

Staff Attendance:

Debra Rudd, Executive Director

Kevin Yeanoplos asked if there were any corrections to the minutes of either the May 16th or June 5th Budget Committee meetings. There being none, Erik Clinite motioned to approve the minutes of both meetings. Kevin Yeanoplos seconded the motion, thus the motion passed by consensus.

Kevin Yeanoplos discussed the status of the FY2013 budget and asked Debra Rudd to confirm this information. She reported that there was a development that had taken place last week that involved the Comptroller for the State of Arizona approving the use of FY2013 funds up to \$43,090 to TB Consulting for the approved proposal as outlined in the Project Investment Justification from ADOA. She stated that there is a meeting later today to discuss the items that the Board was concerned about regarding refinement of the functionalities and costs not to exceed what was quoted by this company. Erik Clinite motioned to recommend approval to the full Board funds of up to \$43,090 to TB Consulting for work that can be completed by August 31, 2013, as outlined in the approved letter. Kevin Yeanoplos seconded the motion, thus the motion passed by consensus.

Additional discussion about the previously approved funds for the rule writer, attendance at Valuation Expo, and the upgraded sound system all came in under the estimated projected costs. Debra Rudd informed the committee that the purchase of the Supervisor/Trainee Course from Dennis Badger had been completed at the agreed upon price. She also stated that he is willing to develop a 3-hour Arizona Law Class for \$2,500 but that this would come out of FY2014 funds. After additional discussion, Erik Clinite motioned to approve the funds for the development of this law class. Kevin Yeanoplos seconded the motion, thus the motion carried.

Debra Rudd informed the Committee that she was not prepared yet to discuss the FY2014 budget, as there was insufficient information available to her at this time due to the recent closing of FY2013.

Discussion for the next Budget Committee meeting date resulted in the setting of the date on September 19th at 3:30 p.m.

Erik Clinite made a motion to adjourn the meeting. Kevin Yeanoplos seconded the motion, thus the motion was approved. The meeting was then adjourned at 9:50 a.m.

AMENDED NOTICE OF PUBLIC MEETING

AND FINAL AGENDA OF

THE BUDGET COMMITTEE FOR THE ARIZONA BOARD OF APPRAISAL

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Arizona Board of Appraisal and to the general public that the Arizona Board of Appraisal will hold a meeting open to the public on:

July 3rd, 2013 at 9:00 A.M.
At 15 S. 15th Ave., Suite 103A
Phoenix, AZ 85007

One or more of the Board members may appear telephonically. When necessary, the Board may move to go into Executive Session intermittently throughout the meeting, which will not be open to the public, for the purposes of obtaining legal advice from the Board's attorney pursuant to A.R.S. § 38-431.03(A)(3)

A copy of the agenda for the meeting may be obtained at least 24 hours prior to the meeting from the Arizona Board of Appraisal at www.azboa.gov (under the Meetings tab) or at 15 S. 15th Ave., Suite 103A, Phoenix, Arizona, Monday through Friday 8:00A.M. to 5:00 P.M. excluding holidays.

In accordance with Title II of the Americans with Disabilities Act (ADA), the Board does not discriminate on the basis of disability in admission to its public meetings/hearings. If a disabled person needs any type of accommodation, please notify the Board's ADA Compliance Coordinator, Juanita Coghill, as soon as possible prior to the meeting at (602) 364-0098.

Agenda

1. Call to order and roll call.
2. Approval of the minutes for the May 16th and June 5th, 2013 budget committee meetings.
3. Discussion, consideration and possible action concerning the FY 2013 budget and possible budget surplus and remaining expenditures.
4. Discussion, consideration and possible action regarding receipt of an updated status of the approved expenditures from the May 16th, budget committee meeting.
5. Discussion, consideration and possible action regarding the FY 2014 approved appropriated budget.
6. Discussion, consideration and possible action concerning scheduling a future committee meeting.
7. Adjournment.

Dated this 1st day of July, 2013.

ARIZONA BOARD OF APPRAISAL

By: 
Debra J. Rudd, Executive Director